

# Regular Meeting

<b>Agenda Item #</b>	5
<b>Meeting Date</b>	April 14, 2008
<b>Prepared By</b>	Daryl Braithwaite Public Works Director
<b>Approved By</b>	Barbara B. Matthews City Manager

<b>Discussion Item</b>	Single Reading Ordinance Authorizing Execution of a Contract for Jackson Boyd Playground Renovation
<b>Background</b>	<p>The FY08 budget includes funding for the renovation of Jackson Boyd Playground in the amount of \$65,000. The Maryland Department of Natural Resources, Program Open Space, is to provide 75% of the project cost and the City is required to provide 25% of the budget from City funds.</p> <p>The City solicited bids for the playground renovation. The bid document assumed that playground demolition and landscape planting would be done by in-house staff. The cost of landscaping would be included in the project budget but was not to be part of the contract award. Bids were opened on March 25, 2008. Four bids were received as follows:</p> <ul style="list-style-type: none"> <li>• Triple J Construction                      \$141,435</li> <li>• TransMetro                                      \$159,580</li> <li>• SGX Corporation                              \$174,000</li> <li>• Corning Construction                      \$208,935</li> </ul> <p>The base bid included all site work, playground equipment, wood chip surface, pavilion, new concrete walkways through the park, and repair of the existing wooden fence. The Request for Bids requested a base bid and five alternatives. Alternative 1 included replacement of the existing wood fence, rather than repair of the damaged section. Alternative 2 included an asphalt parking pad. Alternative 3 included a pour-in-place rubberized playground surface for the entire play area. Alternative 4 included a split play surface (half rubberized pour in place and half wood chip surface). Alternative 5 included an alternative bonded rubber playground surface.</p> <p>Triple J Construction provided the lowest bid response for the base bid as well as the five alternatives. The firm previously completed several playground renovations in the City, including Forest Park, Heffner Park, and Toatley Fraser Park.</p> <p>Because the bids significantly exceed the project budget, the Public Works Department recommends that a contract be awarded to the low bidder in a not-to-exceed amount. Based on the bid results and discussions with the low bidder, the Department recommends a not-to-exceed contract amount of \$135,000.</p> <p>The bidder would be responsible for all site work and grading, playground equipment and wood chip surface installation, pavilion, fence repair, and installation of a single car asphalt parking pad. The City would be responsible for removal of all existing equipment and direct purchase of the playground equipment (a savings</p>

	<p>from tax and contractor mark-up costs). The cost of the playground equipment cost is included in the \$135,000 budget.</p> <p>As proposed, an additional \$8,000 would be required for landscaping and tree planting after the playground work is completed. This work would be coordinated by in-house staff through local nurseries. Taking into account the landscaping costs, the total project budget would be \$143,000.</p> <p>Options to further reduce the project budget include the elimination of the planned pavilion and picnic tables—a savings of approximately \$8,000. Additionally, small boulder placement—a play feature to be located in areas of grade change—could be eliminated, with an associated savings of \$7,000.</p>
<b>Policy</b>	Chapter 7 of the City Code provides that the City Council shall, by ordinance duly enacted, approve all expenditures of \$10,000 or more provided, however, that ordinances approving such expenditures may be enacted upon single reading without being read at two meetings of the City Council prior to adoption, if each such expenditure is specifically authorized in the budget ordinance for the current year or an ordinance revising it and the cost of the procurement is equal or less than the budgeted amount.
<b>Fiscal Impact</b>	Proposed total project budget of \$143,000. Of this amount, \$107,250 would be paid for with Program Open Space monies. The required City match would be \$35,750.
<b>Attachments</b>	Draft single reading ordinance
<b>Recommendation</b>	Approval of the Single Reading Ordinance granting the City Manager the authority to negotiate a contract with the low bidder, Triple J Construction.
<b>Special Consideration</b>	<p>Resolution No. 2007-20 set forth the City's Program Open Space Annual Program for FY08. The wording of the resolution was general in nature and, consequently, staff does not believe that any modification is required because of the change in the project amount.</p> <p>The higher project cost will impact the amount of the operating transfer from the General Fund to the Special Revenue Funds. The budgeted operating transfer amount is likely sufficient to cover the additional amount.</p>

Introduced by:

Adopted:  
Single Reading

**CITY OF TAKOMA PARK, MARYLAND**

**Ordinance No. 2008 -  
Authorizing Contract for the Renovation of Jackson Boyd Playground**

WHEREAS, in accordance with the City's procurement procedure, the City solicited bids for the renovation of the Jackson Boyd Playground; AND

WHEREAS, bids were opened March 25, 2008 and four bids were received; AND

WHEREAS, Triple J Construction submitted the lowest bid of \$141,435; AND

WHEREAS, the Public Works Director has determined that the lowest bidder is both responsive and responsible.

WHEREAS, the Public Works Director recommends awarding the bid to the low bidder and negotiating the final price and terms of the contract within the limits of a not to exceed amount of \$135,000; AND

WHEREAS, sufficient funds are available to award a contract to the lowest bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The City Manager or her designee is authorized to enter into a contract with Triple J Construction for the renovation of Jackson Boyd Playground.

Section 2. Price and terms of the contract are to be negotiated by the City Manager within the limits of a not-to-exceed amount of One Hundred Thirty-Five Thousand Dollars (\$135,000) for costs associated with the project, including new playground equipment; AND

Section 3. The Council approves the direct purchase of the playground equipment specified in the bid response from the distributor, Arbor Recreation, Inc.

Section 4. Funds to cover this project are available in the FY08 budget.

Section 5. This ordinance shall be effective immediately.

Adopted this \_\_\_\_ day of April, 2008.

AYE:

NAY:

ABSTAIN:

ABSENT: